**Lingnan University**

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Ref. No: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Faculty of Business**

**Hong Kong Institute of Business Studies**

**Research Program Grant Application**

**(Updated February 2024)**

**Part I Application Details**

**A Applicant:**

|  |  |  |
| --- | --- | --- |
| Name | Post | Department / Unit |
|  |  |  |

**B Project:**

(i) Project Title:

|  |
| --- |
|  |

(ii) Research Plan (for New Project)/ Progress of Research (for Existing Projects):

(including a brief introduction of problem and objectives, proposed research work, and expected output in the following space, limited to 600 words or one full A4 page)

|  |
| --- |
|  |

(iii) Outputs /Publications Aimed for:

Funding priorities are given to application for seed money supporting projects aimed for (please tick ✓ in the ⬜ as appropriate):

* Preparation of proposals for the GRF/ECS and/or other competitive research grants, e.g. the Public Policy Research Funding Scheme under the Government’s Policy Innovation and Co-ordination Office;
* Knowledge Transfer Projects/ Activities
* Journal publication/ submission
* Conference paper submission/ presentation
* Others: (please specify)

|  |
| --- |
|  |

**C Research Grant Application:**

(i) The Project has been granted funding from other sources? ⬜ Yes ⬜ No

|  |
| --- |
| If yes, please supply the sources of funding and the amount of grant awarded. |

(ii) Budget of Fund Requested

|  |
| --- |
| Please provide a brief breakdown. |

**Signature of Applicant**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Name |  | Signature |  | Date |

**Part II Endorsement by the Program Director (PD)**

The application must be sent for ***\*Program Director***’s (PD) initial assessment and recommendation for HKIBS Director/Associate Director's further approval.

⬜ Auditing, Taxation and Financial Reporting *(PD: Prof. Lin, Zhen-pin Kenny)*

⬜ Business Data Analytics and Business Intelligence *(PD: Prof. Chiu, Hon Wing Billy)*

⬜ Entrepreneurship and Organizational Studies *(PD: Prof. Chen, Tingting)\**

⬜ Finance, Risk and Insurance Management *(PDs: Prof. Wei, Lai, Prof. Sun, Tao)\**

⬜ Marketing, E-commerce and Supply Chain Management *(PDs: Prof. Leng, Mingming, Prof. Peng, Ling)\**

⬜ support this grant application.

⬜ do not support this grant application.

⬜ support this grant application with the following reservation / comment

*Please tick as appropriate*

*\* For research programs with more than one Program Director, applicants should seek recommendation from either one Program Director.*

*Remarks: Program Directors who wish to apply for the Research Program Grant may send their applications to the Director/ Associate Director of HKIBS for approval directly.*

**Signature of Program Director**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Name |  | Signature |  | Date |

**Part III Endorsement by HKIBS**

This grant application is:

⬜ Approved

⬜ Not approved

**Signature of HKIBS Director/ Associate Directors**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  |  |  |  |  |
| Name |  | Signature |  | Date |

**Part IV Requisition and Reimbursement**

***[For Office Use]***

Date Description Amount (HK$)